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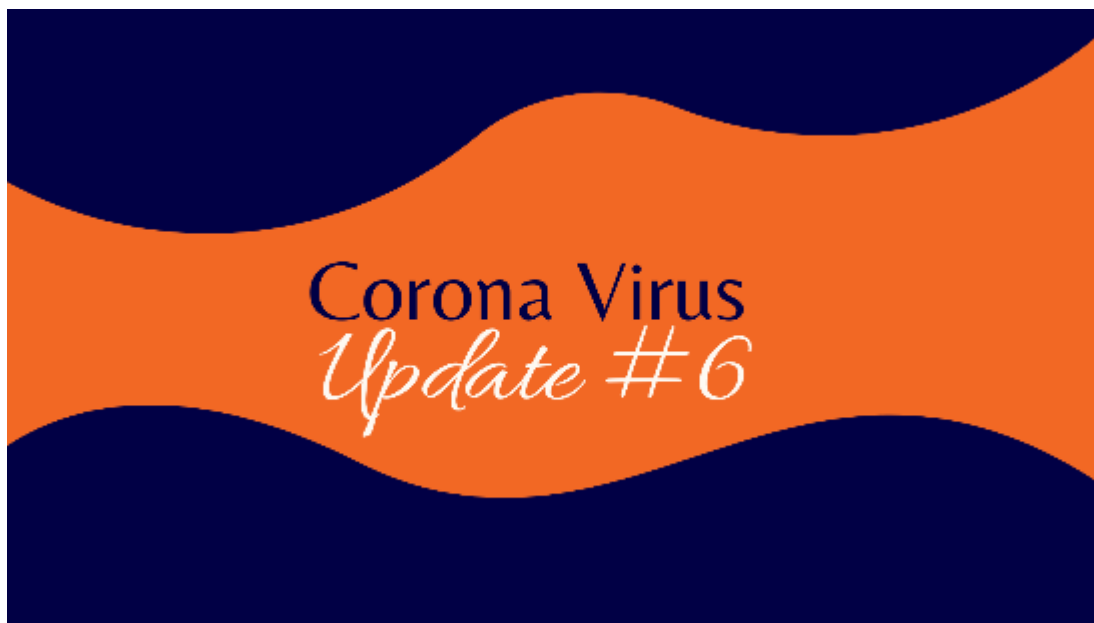
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## Weekly Newsletter

NEWS & EVENTS | Thursday, March 19, 2020 | 4:30 pm



### Most members should

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The University is continuing to slim down operations so only the most critical roles need to come to campus.

These will be in the areas of:

- directly supporting students
- student residences
- animal and time critical research labs
- key building or university operations

**If you are not working in any of these core areas and are getting a run around about working from home, please contact the union.**

We are connecting with Labour Relations daily to escalate situations where someone who is able to work from home is being denied.

If you are in a job where you must come into campus, talk to your manager about getting a taxi chit or be reimbursed for parking so you can avoid transit.

**There is still a lot of confusion and misinformation about who is getting paid in what scenario.**

The University has guaranteed **continuity of pay until April 5<sup>th</sup>**. There are a number of scenarios spelled out in this useful memo:

<http://www.hrandequity.utoronto.ca/news/covid-19-hris-processing-guide/>

### **U of T Staff-appointed Unit**

A Staff-appointed employee **who is sick** with COVID-19 - should track it as sick days - will receive regular pay

A Staff-appointed employee **who is in self-isolation** due to COVID-19 and **can** work from home - - will receive regular pay

A Staff-appointed employee **who is in self-isolation** due to COVID-19 and **cannot** work from home – will be paid with pandemic pay processed centrally

A Staff-appointed employee **who is “well”** and **can** work from home - will receive regular pay

A Staff-appointed employee **who is “well”** and **cannot** work from home - will be paid with pandemic pay processed centrally

**Don't let your boss tell you to take vacation days or that you will**

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## Casual Unit

Casual employee who is sick with COVID-19 - **will be paid** – based on the **greater** of any scheduled shifts that they miss up to and including April 5, 2020 OR the average weekly wages for casual employees using the formula for holiday pay set out in the Employment Standards Act (ESA).

A Casual employee **who is in self-isolation** due to COVID-19 and **can** work from home – **regular pay**.

A Casual employee **who is in self-isolation** due to COVID-19 and **cannot** work from home - **will be paid** – based on the **greater** of any scheduled shifts that they miss up to and including April 5, 2020 OR the average weekly wages for casual employees using the formula for holiday pay set out in the Employment Standards Act (ESA).

A Casual employee **who is "well"** and **can** work from home - **regular pay**.

A Casual employee **who is "well"** and **cannot** work from home - **will be paid** – based on the **greater** of any scheduled shifts that they miss up to and including **April 5, 2020** OR the average weekly wages for casual employees using the formula for holiday pay set out in the Employment Standards Act (ESA).

We were very happy to see the President's message today which acknowledged and thanked staff first. Many staff have felt like they were an afterthought behind faculty and students, so we were pleased to see this recognition of everyone's hard work. The union has always said "U of T works because we do" and that is more evident than ever in this crisis.

Stay safe and well and email your union if you have questions or need help.

Colleen Burke  
President USW 1998



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