Org Change Flow Chart

1. Dept. Head explains change

2. Receive 6 weeks’ notice of organizational change (12:05)

3. Meet with union rep

4. Enter Redeployment Pool (12:10b)

5. Access to Career Transition Services, an HR skills assessment

6. Apply for jobs
   a) New jobs created as a result of the org change
   b) Other jobs in the university

7. Unsuccessful in finding new job

8. Receive 12 weeks’ notice of lay-off (12:07)

9. Continue in Redeployment Pool

10. Access up to 7 days off for training/job search

11. Member can request Letter of Employment

12. Not successful in job search

13. Layoff period ends (12:10)

14. Choose to remain in the Redeployment Pool for up to 24 months. Access 6 more months of career transition services (12:10b and 12:11)

15. Choose enhanced severance and termination (or early or regular retirement if eligible) and can access career transition services for up to 3 months (12:10a and 12:11)
Understanding Redeployment Pool rights

(see article 12:10 for complete information)

1. When in the pool, you can apply for any job posted in the university, BUT you only have preference for jobs at your pay band or lower. Redeployment preference means you need to be the “qualified” candidate and able to do the job with a one-month training and familiarization period. In situations where two or more redeployment pool candidates are deemed to be qualified for the job. The one with most seniority is hired. For positions at higher paybands, you must be the “most qualified” candidate.

2. Indicate in your application that you’re in the redeployment pool.

3. A HR rep will attend your job interviews and can give you feedback afterwards, upon request.

4. If you get a position, there is a two-month window in which you can opt to return to the pool, or management can opt to send you back to the pool.

5. If you apply for a position from the pool after your layoff date and decline the job offer, you are deemed to have quit and are terminated. If you have second thoughts about a job after a job interview, you should withdraw your application prior to receiving an offer, or take the job and exercise your option to return to the pool within the two-month window.

If new jobs are being created as a result of the org change

1. People affected by the org-change can apply to the positions before they are posted to the university.

2. If vacancies are created in the department because other people are moving into the new jobs, people affected by the org-change can apply to these positions before they are posted to the university.